

**WYOMISSING AREA SCHOOL DISTRICT  
630 EVANS AVENUE  
WYOMISSING, PENNSYLVANIA 19610**

November 21, 2005

Regular Board Meeting  
Community Board Room  
7:30 p.m.

***Our Mission***

*The Wyomissing Area School District, in partnership with parents and community, is committed to:*

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21<sup>st</sup> century*
- *encourage all students to be productive, responsible citizens and life-long learners.*

**AGENDA**

Board of School Directors

Daniel K. Snyder, Esq. President  
Mrs. Joanne E. McCready, Vice President  
Dr. Robert J. Shuttlesworth, Treasurer  
Jana R. Barnett, Esq.  
Mr. Kurt Bertges  
Mr. David M. Deem  
Mr. John A. Larkin  
Mr. C. Wilbur Love  
Mrs. Lynn T. Sakmann

Non Members

Mr. Arthur J. McDonnell, Board Secretary  
Dr. Janet E. Kennedy, Assistant Superintendent  
Dr. Shelly M. Riedel, Assistant Superintendent

Ex Officio Member

Dr. Mark T. Dietz, Superintendent of Schools

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. PUBLIC COMMENT ON AGENDA ITEMS/AUDIENCE RECOGNITION
- IV. INFORMATION ITEMS
  - A. Activities Account – October 2005
  - B. Food Services Statement – October 2005
  - C. Athletic Department Statement – October 2005
- V. RECOMMENDED ACTION
  - A. ROUTINE
    1. Approve meeting minutes of the Board of School Directors as listed:  
October 17, 2005 Work Session  
October 24, 2005 Regular Business Meeting

- 2. Recommend the ratification of payment of properly approved vendor invoices for the General Fund and the 2001 and 2003 G.O. Bond – October and November 2005.

B. CORRESPONDENCE

C. SUPERINTENDENT'S UPDATES

D. APPROVE SUPERINTENDENT'S REPORT

VI. SCHOOL BOARD MEMBER REPORTS

- A. Berks Career & Technology Center      Mr. Snyder
- B. E.I.T. Board      Mrs. McCready
- C. Intermediate Unit Board      Mr. Love
- D. Legislative      Mr. Love
- E. PSBA      Mr. Love
- F. WAEF      Mrs. Sakmann
- G. Joint Boroughs/District Committee      Mr. Larkin & Dr. Shuttlesworth

VII. Next School Board meetings:

7:30 p.m., Monday, December 5, 2005  
Annual Reorganization and Board Meeting, Community Board Room

VIII. OLD BUSINESS

IX. NEW BUSINESS

X. PUBLIC COMMENT ON THE DISTRICT IN GENERAL

XI. ADJOURNMENT

Superintendent's report prepared by:

- Dr. Mark T. Dietz      Superintendent of Schools
- Diane J. Schaeffer      Executive Secretary to the Superintendent & Assistant Superintendents

From reports submitted by:

- Dr. Janet E. Kennedy      Assistant Superintendent
- Dr. Shelly M. Riedel      Assistant Superintendent
- Dr. Karen M. Zerr      Director of Special Education
- Arthur J. McDonnell      Director of Business Affairs
- Mark D. Dawson      Director of Buildings and Grounds
- Jennifer L. Motze      Director of Athletics
- Tracy L. Leister      Assistant Director of Business Affairs
- Christine M. Folk      Business Office Secretary, Payroll/Benefits
- Karen L. Saul      Business Office Secretary, Personnel

**SUPERINTENDENT'S REPORT**

To: Members of the Board of School Directors

The superintendent respectfully submits the following information and recommendations for Board approval:

**I. Personnel****A) EMPLOYEE**

1. Approve Professional Staff Resignation Date – **Diane Hurst, Jr./Sr.** High School Student Dean, effective November 15, 2005.

*Background information: The Board approved Mrs. Hurst's resignation on October 26, 2005, with an effective date to be determined when the position was filled.*

2. Approve Support Teacher Appointment – **Michael Mitchell**, support teacher to Mary Alice Einolf, Jr./Sr. High School Student Dean, effective November 14, 2005 to the end of the 2005-06 school year.

*Background information: The Board approved Mr. Mitchell as a support teacher for Diane Hurst, Jr./Sr. High School Student Dean on August 22, 2005. He will now serve as Mrs. Einolf's support teacher.*

3. Approve Professional Staff Leave Request – **Jane Redner**, elementary teacher, requested a maternity/child-rearing leave beginning January 2, 2006, until March 24, 2006.
4. Approve Support Staff Retirement – **Frederick Wilk**, custodian at Wyomissing Hills Elementary Center, effective January 28, 2006.
5. Approve Support Staff Leave Requests –
  - a. **Patricia Peters**, high school cafeteria worker, unpaid leave from November 16, 2005, to January 9, 2006.
  - b. **Cindy Leagans**, high school cafeteria worker, unpaid leave from December 5, 2005, to December 23, 2005.
  - c. **Diane Kaag**, high school cafeteria manager, unpaid leave from March 20, 2006, to March 24, 2006.
6. Ratify Support Staff Appointments –
  - a. **Traci Marie Wunsch**, part-time teacher's instructional aide for 4.25 hours per day at \$8.87/hour and cafeteria monitor for 2 hours per day at \$7.79/hour at the Wyomissing Hills Elementary Center during the school year effective November 14, 2005.
  - b. **Meredith Groff**, part-time teacher's instructional aide for 4.25 hours per day at \$8.87/hour and cafeteria monitor for 2 hours per day at \$7.42/hour at the Wyomissing Hills Elementary Center during the school year effective November 14, 2005.
  - c. **Carol Hattendorf**, part-time teacher's instructional aide for 4.25 hours per day at \$8.87/hour and cafeteria monitor for 2 hours per day at \$7.42/hour at the Wyomissing Hills Elementary Center during the school year effective November 14, 2005.

7. Ratify Adjustment in Hours – **Linda Nickey**, part-time teacher’s instructional aide for 4.25 hours per day and cafeteria monitor for 2 hours per day at the Wyomissing Hills Elementary Center at her current rates during the school year effective November 14, 2005.

*Background information: Mrs. Nickey currently works 3.75 hours as a kindergarten aide and 2 hours as a cafeteria monitor. This change will bring consistency across classrooms to these aide positions.*

8. Approve After-School Reading/Math Support Program Instructors – The following teachers will provide a maximum of 3 hours per week (not to exceed 24 hours) of after-school instruction in reading or math, effective November 15, 2005, to January 12, 2006, at \$28/hour.
- a. **Andrea Boerger** – 2<sup>nd</sup> grade reading
  - b. **Stephanie Heffner** – 3<sup>rd</sup> grade reading
  - c. **Karen Sichak** – 4<sup>th</sup> grade reading
  - d. **Kristen Stewart** – 4<sup>th</sup> grade math
  - e. **Marcia Moyer** – 3<sup>rd</sup> grade math
9. Approve After-School Reading/Math Support Program Instructor – The following teacher will provide a maximum of 3 hours per week (not to exceed 24 hours) of after-school instruction in reading, effective November 15, 2005, to January 12, 2006, at \$28/hour.
- a. **Kendall McCready** – 2<sup>nd</sup> grade reading
10. Approve updated District volunteer list.
11. Approve substitute list for professional/support staff.

## II. Curriculum

- A) Approve New Course Proposals and Social Studies Revision.
- B) Approve Field Trip for Sixth Grade to Baltimore.

*Background information: In August a trip to Gettysburg was approved, but the Baltimore trip will replace that event because it is better aligned with the sixth-grade curriculum.*

- C) Approve Change in Contract with Camp Conrad Weiser for May 2006 for sixth grade in the amount of \$83 per camper (each student pays \$20 of this amount).

*Background information: In July 2005, the Board approved a contract for a two-day, one-night stay at a cost of \$78 per camper. The request is to return to the original format for a three-day, two-night stay at a cost of \$83 per camper.*

## III. Finance

- A) Ratify tuition contract agreement with Opportunities School, Birdsboro, PA in the amount of \$24,000, for one elementary student (ID 202460) effective September 12, 2005 to June 30, 2006.
- B) Approve contract with Conrad Weiser Area School District for special education services in the amount of \$25,174.29, for one secondary student (ID101458) for the 2005-06 school year.

- C) Approve BCIU joint purchase bid for copy paper for 1/1/06 to 6/30/06.

PO 18017 Lindenmeyr Munroe Paper \$11,624.45

PO 18018 Savin Corporation (Ricoh) \$3,249.92

PO 18019 Hanover Industrial Estates \$244.70

- D) Ratify school bus drivers added to the Gross School Bus Service list –

Florance Lanning

David Hornberger

Maria Gieringer (substitute)

Andrea Borst (substitute)

#### IV. Facilities

- A) Approve cleaning service contract with Stubbs, Inc., of Reading, Pennsylvania

*Background information: As stated in the agreement, Stubbs, Inc., will provide all necessary labor, supervision and cleaning equipment to perform custodial services in the Jr./Sr. High School beginning November 22, 2005.*

- B) Update on JSHS project.

#### V. School Activities & Athletics

- A) Ratify Supplemental Athletic Resignation – **Jeremiah Kozlowski**, junior high boys' basketball assistant coach, effective November 7, 2005.

- B) Approve Supplemental Athletic Appointment – **Steven O'Neil**, junior high boys' basketball assistant coach (winter), 18 points, \$1,413.

- C) Approve Change in Supplemental Activity Appointment –

1. **Jennifer Mangold**, change from advisor to co-advisor for junior high student council, 10.5 points, \$825.

*Background information: Mrs. Mangold was approved in August as the advisor for the junior high student council at \$1,335 but would like to continue as a co-advisor because of her other duties as social studies department chair.*

2. **Melissa Devlin**, co-advisor for junior high student council, 6.5 points, \$510.

#### VI. Technology

- A) Request for proposal for telecommunication system.

#### VII. Policy

- A) Approve Adoption/2<sup>nd</sup> Reading of Revised Policies –

1. Policy 220 – Student Expression/Distribution and Posting of Materials (with procedures)
2. Policy 913 – Nonschool Organizations/Groups/Individuals (with procedures)

VIII. Community Relations

IX. Other Items

X. Discussion Items

**WYOMISSING AREA SCHOOL DISTRICT  
630 EVANS AVENUE  
WYOMISSING, PENNSYLVANIA 19610**

November 21, 2005

**ADDENDUM TO THE SUPERINTENDENT'S REPORT**

**I. Personnel**

**A) EMPLOYEE**

12. Ratify Professional Staff Resignation – **Mary Alice Einolf, Jr./Sr.** High School student dean, effective November 18, 2005.